



# Mobile phone proof of attendance and auditing solution for the Contract Cleaning industry

Running a contract cleaning operation presents many challenges, no matter what type of cleaning that you do; washroom, commercial window cleaning, office or public building cleaning.

How best to monitor where your workers are and what they are doing without taking up time?



**How do you prove to your customer you are meeting their requirements?**

Real-Link is an ideal solution for contract cleaning. Using NFC enabled mobile phones and RFID tags you get real time guaranteed proof that a cleaner has been to a client's site, when they were there and for how long. Instructions for each site can be sent to the cleaner via the phone and they can also capture further information, such as products used or issues that may have arisen.

## Benefits of Real-Link for Contract Cleaning

- Provide evidence to your clients that a cleaner has been on-site, what they did once there and how long they spent.
- Alerts if they fail to attend on-time or not at all
- Auditing using Scoring (i.e. 1-10), Radio Buttons (i.e Yes/No) and/or Free Text
- Record consumables required or used, meter readings, vehicle mileage etc
- Immediate, electronic recording of information instead of filling in paper forms, taking paper forms to office that must then be typed up.
- Ability to take photos of any major issues without need for separate camera, uploaded instantly for immediate viewing.
- Real-Link's panic tag and missed visit alert function helps to ensure the safety of your staff, especially lone-workers.
- All information available in real-time via web browser from anywhere by managers or clients and data can be downloaded by pdf or csv file.
- Messages can be sent to the Cleaners phone for urgent jobs, call office etc.
- Data integration to different workforce management systems.





## How Does It Work?

- Cleaner carries a NFC enabled mobile phone with the Real-Link application on.
- As the cleaner arrives at each client site/room they touch a pre-positioned tag with the phone. This will identify who they are, where they are and the time/date. Phone can then display a list of options relevant to that location. This could include details of products being used or photos of any major issues.
- Cleaner can also press an option to receive information such as instructions of what needs doing or where to go to next.
- When cleaner has finished they can touch the tag again to record the time that they left.
- All data is immediately transmitted via GPRS telephone network in real-time and can be viewed by managers or clients from anywhere via a web based log-in.
- Tags can also be placed in cleaner's car so that they can record start time, finish time,

## Eliminate

- Hand Entry time sheets, the manual input of these time sheets (once you have actually received them!) and the filing.
- Disagreements with employees and your clients over hours worked.
- Retrieving attendance reports from each site and sending onto your clients
- Failures to complete work to agreed SLA's

## Quality Control

- Supervisors can touch the same tag in the rooms/sites and be provided with an audit list for that room/sites to improve quality and provide reports for management and clients.
- Supervisors can touch the cleaners tags to record information such as training given, correct use of equipment and uniform.
- Additional functions can be covered like H&S and Asset Management.

## More Customers and Happier Customers

- Your customers can check their own data via the web views
- It's a Sales tool as well , helping you obtain more customers

For more information on the real time **Real-Link** solution  
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